

Department of Disabilities, Aging and Independent Living
Division of Licensing and Protection
103 South Main Street
Waterbury VT 05671-2306
<http://www.dail.vermont.gov>
Voice/TTY (802) 871-3317
To Report Adult Abuse: (800) 564-1612
Fax (802) 871-3318

Memorandum

To: CMS Certified Health Care Providers
Licensed Long Term Care Providers
Therapeutic Community Residences
Designated Home Health Agencies

From: Suzanne Leavitt, RN MS, State Survey Agency Director

Date: October 15, 2015

Subject: Required Entity self-reported incidents to the State Survey Agency

Please be advised that starting on **November 1, 2015**, all entity self-reported incidents required by State or Federal regulation to be made to the Vermont State Survey Agency/Licensing Agency are to be reported directly to Survey & Certification.

Entity self-reported incidents are to be made directly to the State Survey Agency through the following:

Email (preferred method): ahs.dailscintake@vermont.gov

Survey & Certification Intake Telephone: 1-888-700-5330

Survey & Certification Fax: 1-802-871-3319

We have set up three informational conference calls for all provider types for those with questions at the following dates and times.

October 22, 2015 from 10:00 AM to 11:00 AM.

October 26, 2015 from 9:30 AM to 10:30 AM.

October 28, 2015 from 3:00 PM to 4:00 PM.

Call 1-866-951-1151. Conference Call Room Number 5615722#.



Please note that this memorandum only pertains to mandatory self-reported incidents required to be made to the State Survey Agency. **All facilities and agencies are still required to make reports of abuse, neglect, or exploitation to the Adult Protective Services Program as usual via a separate report to APS. Survey & Certification will not be making referrals to APS for facilities/agencies if an APS report is required under Title 33.**

Criteria for state licensed facility required reports for each provider type can be found in the State Licensing Regulations section of the DLP website (dlp.vermont.gov).

For CMS Certified facilities/agencies, any requirements for entity self-reported incidents can be found in the applicable CMS regulatory set.

This memorandum does not address the reporting requirements of the Adult Protective Services Program. Please continue to make reports of abuse, neglect, or exploitation to the Adult Protective Services Program as usual.